

F1 Get the Most out of Excel!: The Ultimate Excel Tip Help Guide: Excel 97, Excel 2000, Excel 2002, Excel 2003, 2004, 820 pages, Joseph Rubin, 0974636827, 9780974636825, Limelight Media, 2004

Providing Excel users with a tutorial and help tool, this book offers simple answers and solutions for any problem or question. Contained in this tool is a complete collection of tips, tricks, and shortcuts, including some that have never been seen before. These include limiting the movement in an unprotected cell and reducing the workbook size for quick sending via email. How the suggestions can be implemented in only a few easy steps is explained in detail. All of the most recent versions of the software including Excel 97, Excel 2000, Excel 2002, and Excel 2003 are covered. Users will also find a list of related tips as well as blank lines where they can add their own notes, turning the book into a personalized manual for maximizing their Excel abilities.

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